



## Rental Policies and Guidelines



## **Welcome to Camp Meadowood Springs**

- ✚ Call the main office at 541-276-2752 to place reservations.
- ✚ Full payment is due when making the reservation with a credit card on file to secure the rental. If secured by credit card, the card will not be charged until arrival leaving an option to pay with cash or corporate check. Pay the damage deposit of \$200.00-\$500.00 depending on the size of your event and the cabins being rented.
- ✚ All renters must sign in and out with the Camp Manager. Initial Here\_\_\_\_\_
- ✚ Check-in Time is 1:00 pm. Check out time is 10:00 am.
- ✚ **YOU WILL NEED TO BRING YOUR OWN BEDDING AND FOOD**
- ✚ If you need special equipment please make your request known at the time you make your reservation.
- ✚ It is your responsibility to clean your entire area. If applicable: all appliances, tables, floors, trash and counter tops must be cleaned before departure to have your full damage deposit returned. Initial Here \_\_\_\_\_
- ✚ No smoking is allowed in the cabins. Smoking is allowed only in designated areas.
- ✚ Tampering with or removing smoke detectors is a violation of state laws. Violators will be asked to leave the premises and will forfeit their deposit.
- ✚ Do to the chance of wildfires **Fireworks** are prohibited. Initial Here\_\_\_\_\_
- ✚ Firearms of any kind are prohibited.
- ✚ *Illegal* drugs are absolutely prohibited. Authorities will be contacted.
- ✚ Alcohol is permitted for individuals 21 and older according to state law. Extreme Intoxication is not permitted.
- ✚ No ATV use is permitted in or around the camp. Snowmobiles are permitted during winter months (consult the Camp Manager.)
- ✚ Firewood is available to be used in campfire pits only. You must contact the Property Manager for delivery. The first bucket is on us, after that it is \$20.00.
- ✚ All vehicles must be parked in the designated parking area. They are not allowed past the parking area. The speed limit for the camp is 10 mph. (Should an accident occur or you should get stuck the Meadowood staff does not have the ability to tow any vehicles.)
- ✚ During winter month every attempt to keep the roads clear will be made.
- ✚ Groups are responsible for their own first aid services and medical supplies.

- ✚ We will try to return any lost item left at the camp. The individual is responsible for shipping costs.
- ✚ We encourage your group members to be considerate of the wildlife and its habitat.
- ✚ Any litter of any kind is unsightly. There are several garbage cans located near the lodges.
- ✚ Cell phone service is spotty at best. You will not have access to a land line.
- ✚ Should the swimming pool become available you must provide your own Certified Lifeguard. Use of the Swimming Pool/Lake area is **AT YOUR OWN RISK.**
- ✚ Please make sure all light and heaters are turned off before your departure from the camp.
- ✚ **If any camp property is broken, destroyed, defaced (graffiti), or willfully or maliciously damaged, its replacement cost will be billed to the responsible person.**
- ✚ For any questions please contact the corporate office at 541-276-2752



## **Group Rental Agreement for Camp Meadowood**

### **Responsible Party**

Name \_\_\_\_\_

Street Address \_\_\_\_\_

City/State/ Zip \_\_\_\_\_

Cell/Home Phone \_\_\_\_\_

Arrival Date \_\_\_\_\_ Departure Date \_\_\_\_\_

# of Youth \_\_\_\_\_ # of Adults \_\_\_\_\_

### **All groups must provide the office with a Certificate of Insurance**

This certificate may be obtained from your insurance agent at no cost to you.

### **Cancellations**

A 40% fee will be charged on cancellations made less than 48 hours prior to arrival date.  
(A maximum charge of \$30.00)

### ✚ **Other User Groups**

Meadowood is a multi-use facility and may be used by more than one group at a time. If you choose to rent the entire area, you will be charged for all cabins in your area, despite the size of your group. In fairness, each group must stay within their rented area. The playground and pond are open to all renters from all groups.



### **Occupancy**

Meadowood agrees to provide the specified number of beds, toilet paper and paper towels and a reasonable amount of firewood. Renter will need to provide their own bedding, please keep in mind it gets very cold in the evenings and that the weather is constantly changing in the mountains. There are area heaters in some of the cabins that can be moved.

Lessee agrees that it will protect, save and keep Camp Meadowood Springs forever harmless and indemnified against and from any penalty or damage or charges imposed for any violation of any law or ordinances whether occasioned by the neglect of Lessee or those holdings under Lessee, and that Lessee will at all times protect, indemnify and save and keep harmless Lessor against and from any and all claims and against and from any and all losses, cost, or damage for expenses arising out of any failure of Lessee in any respect to comply with and perform all the requirements and provisions hereof.

Therefore, you fully understand the Lessor, the corporate office and any staff or parties affiliated with Camp Meadowood Springs cannot be held responsible for any negligence, costs, or damages of any kind relating to your rental group. Furthermore, Lessor accepts no responsibility for accidents, personal injury or property damage to any member or camper of the Organization arising out of use or occupancy of Meadowood.

**ANY VIOLATION OF THE RULES AND REGULATIONS MAY RESULT IN IMMEDIATE  
EXPULSION FROM THE CAMP AT THE SOLE DISCRETION OF THE PROPERTY MANAGER.**

Sign Here\_\_\_\_\_

Camp Meadowood Springs  
PO Box 1025  
Pendleton, OR 97801  
Telephone 541-276-2752  
Fax Number 541-276-7227  
Property Managers Number 541-566-2191





## Formerly Meadowood Springs Speech and Hearing Camp

P.O. Box 1025

Pendleton, OR 97801

Telephone: (541) 276-2752

Fax Number: (541) 276-7227

Property Manager: (541) 566-2191

### UMATILLA LODGE

This is a spacious meeting area for a maximum of 150 people. It has an open loft, a fireplace, and restrooms. There are no beds available in Umatilla. The Umatilla Kitchen is not rented separately from the lodge. It cannot be rented without the Property Manager first giving instruction on the equipment. **NOTICE:** Because this kitchen is licensed through the State of Oregon, at least one person working in the kitchen **MUST HAVE** a food handler's permit. We will require a **COPY** of this permit to be **SUBMITTED** with the rental contract. If you intend to use Umatilla lodge as a sleeping area for your rental, you must bring your own sleeping pads. Mattresses **cannot be removed** from surrounding cabins.

### BANNOCK LODGE

This is a small meeting/sleeping area for up to 10 people. There are restrooms/showers, a wood stove, and a small modern-style kitchen area. There are beds, for approximately 10 people, available in Bannock. Bunks and mattresses have been arranged to make the best possible use of space. Moving bunks and/or mattresses is strictly prohibited. **There will be a fee charged**, if bunks and/or mattresses have been moved and have to be returned to their original order.

### THE HUB

This is Meadowood's newest multi-purpose building. It is centrally located near the meadow. The building is used for arts and crafts during the summer therapy program, has restrooms and a kitchen. **It is closed in the winter.** If you intend to use the Hub as a sleeping area for your rental, you must bring your own sleeping pads. Mattresses **cannot be removed** from surrounding cabins.

### CABINS

The cabins have been arranged to make the best possible use of spaces. Moving bunks and/or mattresses is **strictly prohibited**. **You will be billed** if bunks and/or mattresses have to be returned to their original order.

Thank you for choosing our facility. We look forward to serving you as best we can. If you have any questions about billing, please call our corporate office at (541) 276-2752. If you have any special needs or questions about the facility, please contact our Property Manager at (541) 566-2191.

**ANY VIOLATION OF THE RULES AND REGULATIONS MAY RESULT IN IMMEDIATE  
EXPULSION FROM THE CAMP AT THE SOLE DISCRETION OF THE PROPERTY  
MANAGER**



Formerly Meadowood Springs Speech and Hearing Camp

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### **FACILITIES REQUESTED**

Please check any item(s) you intend to use during your rental. **Initial the blank before the cabins you wish to rent.**

#### **LODGES**

\_\_\_\_\_ Umatilla Lodge/Kitchen (no beds) – **\$550.00 per 24 hours.**

\_\_\_\_\_ Bannock Lodge w/kitchen -- **\$225.00 per 24 hours** (Sleeps 10 people, bunk beds)

\_\_\_\_\_ The Hub (Closed Oct. - May) **\$300.00 per 24 hours** (No Beds)

**All Cabins Have Bunk Beds Only!! Unless Otherwise Stated.**

#### **AREA ONE – All cabins are \$60 per 24 hours - All Cabins are CLOSED OCT-MAY**

\_\_\_\_\_ Sleeps 3 Florence VIP Cabin (3 bunk beds) **Has its own Bath**

\_\_\_\_\_ Sleeps 12 \_\_\_\_\_ Chippewa

\_\_\_\_\_ Sleeps 13 \_\_\_\_\_ Chocktaw, Sleeps 11 \_\_\_\_\_ Cherokee, Sleeps 13 \_\_\_\_\_ Chickasaw

\_\_\_\_\_ Sleeps 8 \_\_\_\_\_ Newport, Sleeps 8 \_\_\_\_\_ Clackamas, Sleeps 4 \_\_\_\_\_ Ocean Lake

\_\_\_\_\_ Sleeps 6 \_\_\_\_\_ Tillamook 1double bed

\_\_\_\_\_ Sleeps 1 \_\_\_\_\_ Sherwood

#### **AREA TWO – All cabins are \$60 per 24 hours (Open year round)**

\_\_\_\_\_ Sleeps 5 \_\_\_\_\_ Piauete, Sleeps 4 \_\_\_\_\_ Palace, Sleeps 8 \_\_\_\_\_ Wan-a-taka

\_\_\_\_\_ Sleeps 3 \_\_\_\_\_ Milton-Freewater, Sleeps 7 \_\_\_\_\_ Holy Toledo, Sleeps 7 \_\_\_\_\_ Multnomah

\_\_\_\_\_ Sleeps 6 \_\_\_\_\_ Lebanon, Sleeps 5 \_\_\_\_\_ Tahoma, Sleeps 3 \_\_\_\_\_ Winema

#### **AREA THREE -- All cabins are \$60 per 24 hours (Open year round)**

\_\_\_\_\_ Sleeps 6 \_\_\_\_\_ Lenape, Sleeps 8 \_\_\_\_\_ Zuni, Sleeps 8 \_\_\_\_\_ Seaside

\_\_\_\_\_ Sleeps 6 \_\_\_\_\_ Frog, Sleeps 6 \_\_\_\_\_ N Central, Sleeps 6 \_\_\_\_\_ Umpaqua

\_\_\_\_\_ Sleeps 6 \_\_\_\_\_ Flamingo, Sleeps 6 \_\_\_\_\_ Sequoyah

\_\_\_\_\_ Sleeps 6 \_\_\_\_\_ Ralph's Roost

\_\_\_\_\_ Sleeps 2 \_\_\_\_\_ Sherwood, Sleeps 4 \_\_\_\_\_ Wapato

\_\_\_\_\_ **Tent camping is available for \$5.00 per 24 hours**

#### **RV Parking: \$25.00 per night (22 hook ups are available)**

\_\_\_\_\_ Number of RV Hookups needed: RV's **must be** self-contained; electrical and water hookups only.

**There is no dump station on the property**

### **EQUIPMENT REQUESTED**

Swimming pool may be rented at \$5.00 per person, per day, for small groups. **No lifeguard is available**

\_\_\_\_\_ Swimming Pool \$150 per day (closed Sept.-May) (For Large Groups)

\_\_\_\_\_ Canoes \$10/day (closed Oct.- May) \_\_\_\_\_ Volleyball(s) (with net) \$5.00

Signed (Lessee) \_\_\_\_\_ Date \_\_\_\_\_

Signed (Leaser) \_\_\_\_\_ Date \_\_\_\_\_

Please remit checks payable to Meadowood, and send it to P.O. Box 1025, Pendleton, OR 97801 within **14 days prior to your arrival.**

Failure to pay deposit and cleaning fee or return a completed rental agreement within 14 days may result in cancellation of your rental.

Rev 2/20/16

